



**Title:** Musical Theatre Choreographer  
(after school co-curricular program)

**Reports to:** Carly Otto, Executive Producer

**FLSA Status:** Non-Exempt

**Date Created:** August 2025

**Parameters of Employment:** part-time for the 2025-2026 school year  
There is an opportunity to choreograph for up to three shows:  
-The middle musical (grades 5-8) is from September - November  
-The mini musical (grades 1-4) is from December - January  
-The high school musical (grades 9-12) is from February - May

**Employment Status:** Hourly, Non-Exempt, at-will

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### **Position Overview:**

The Musical Theatre Choreographer is expected to faithfully employ his/her God-given gifts (i.e. Romans 12:7) to contribute to the mission of Calvin Christian School:

*The mission of Calvin Christian School, in cooperation with the home and church, is to teach the whole child from a biblical worldview, founded in the Reformation, providing children from Christian families with an excellent education for a life of Christ-centered service.*

We are looking for an attentive, caring, fun, and energetic person to join our team who knows his/her call by their Lord & Savior Jesus Christ to offer creative, artistic leadership to Calvin's after-school co-curricular music theatre program, in particular through choreography. The ideal candidate is someone who understands that Calvin's co-curricular music theatre program is an integral part of Calvin's robust, whole-person, Christian liberal arts education, and will be driven ultimately by the opportunity that music theatre presents to love and care for Calvin students (and their families) the way Jesus has called us to love (John 13), for the sake of the Gospel. Though the current need for our "Middle Musical (grade 5-8)," there may also be opportunities to create choreography in our two other musical productions, and additionally teach dance in Calvin's high school mid-day arts program.

The Musical Theatre Choreographer is responsible for the choreography of the musicals, as explained [below](#) in the job description.

Reporting to and working closely with the Director and Producer, this role will develop the choreography of each production, in alignment with the “artistic vision” behind each show as decided by the Design Staff. They will facilitate the execution of the choreography to the students during rehearsals. The choreographer will also work closely with the director and executive producer to maintain the pre-established “scale” for each production.

To begin the application process, please complete the following steps as soon as possible; the position will remain open until filled:

1. Online [General Employment Application](#)
2. E-mail the following **required documentation** to [hr@calvinchristian.school](mailto:hr@calvinchristian.school) :
  - a. Cover Letter
  - b. Résumé
  - c. 2 letters of recommendation (one from a pastor or church leader who is able to testify to your authentic Christian faith well, and at least one from a trusted authority who could attest to your gifts and work in dance)

**Salary Range:** The expected range for total remuneration for the choreographer's work is \$1,400-\$3,200 *per musical*. Pay varies with the scale of the show, the high school musical in the spring being the largest scale.

**Benefits Offered:** Paid Sick Leave per California Law

**Specific Calvin Employee Requirements:**

- As a Christian school, employees are required to be professing believers and followers (true disciples) of Jesus Christ as their Lord and Savior, expressing a testimony known by others of a personal relationship with God through Jesus Christ.
- Per Calvin’s mission and constitution, staff are expected to be:
  - Faithfully involved via in-person attendance and service at a reputable Christian church consistent with Calvin Christian School’s Mission

Statement, Statement of Faith, and the school's biblical ethics policies (rf Comprehensive Staff Development growth/renewal/evaluation document)

- Possess a yearning for growth and maturity in Christian faith and living the Christian life (e.g. Living Romans 12 -- personal habits of daily devotion, prayer, Scripture memorization, and reflection)
- Desire to enroll children at Calvin Christian School full-time (thus seeking a generous tuition assistance opportunity for qualified applicants through the CCS Legacy Fund)
- Seek to be a role model in attitude, speech, and actions in a consistent daily walk with Jesus Christ.
- Agree to uphold all school expectations according to the Student and Parent Handbook, as well as the CCS Employee Handbook.
- Communicate effectively and graciously with parents/guardians.
- Be committed to furthering the school's Christian mission and philosophy of Christian education rooted in the robust liberal arts tradition (rf philosophy docs, including ["Our Approach"](#) to mission fulfillment)
- Follow Matthew 18 principles in addressing conflict.

#### **Other Required Qualifications:**

- Significant experience working with children across a wide age range
- Experience artistically choreographing a musical from beginning to end:
  - Communication and coordination with the artistic team
- Passion for ongoing professional development (i.e. love of learning)
- Christ-centered service experiences
- Computer proficiency skills
- Must be authorized to work in the U.S.
- Desire to live and work in [North County San Diego, CA](#)

#### **Preferred Qualifications:**

- College degree and/or equivalent study and training in music theatre

#### **Co-Curricular Music Theatre Choreographer Job Description**

- Please see [below](#) for the Job Description.

## Physical Demands:

The working conditions and physical demands of this position will be those that must be met to perform the essential duties of the position successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential duties. The physical environment the incumbent will work in is typically a school environment with moderate noise levels that would be expected in that type of work environment. Outdoor and indoor supervision of playgrounds/workplaces for ongoing periods occurs regularly. Lift and carry at least 45 lbs. The individual must be able to work with children at their eye level and always maintain visual supervision of children, as well as hear, communicate, and comprehend effectively with children, staff, and parents. The individual also must be able to walk, sit, kneel, crawl, carry, push, pull and participate in activities indoors and outdoors as needed in an environment with children and adults.

## Required Documents for Employment:

- Complete application documents (see above)
- Must be in good standing with the law as well as current and/or past schools/organizations
- Valid, negative TB test result (4 years)
- LiveScan (fingerprinting); FBI and DOJ clearance to work in an educational setting



*"Inviting students to be formed by God's Love in Christ,  
for a life of wonder, worship, work and wisdom."*

(760) 489-6340 | [www.calvinchristian.school](http://www.calvinchristian.school) | [hr@calvinchristian.school](mailto:hr@calvinchristian.school)



**Musical Theatre Choreographer**  
(After-School Co-Curricular Music Theatre Program)  
JOB DESCRIPTION

**General Description:**

Calvin Christian School holds three after-school musicals each school year as part of its robust co-curricular program.

“Middle Musical - Grades 5-8th” - Fall (September - November)

“Mini Musical” - Grades 1st - 4th - Winter (December - January)

“High School Musical” - Grades 9-12th - Spring (February - May)

The Musical Theatre Choreographer would be responsible for the choreography of the assigned production(s). This role is ultimately responsible for all the choreography that happens on-stage during the show, in alignment with the artistic vision of the Artistic Director. The choreographer reports directly to the director and producer.

Responsibilities at-a-glance:

- Communicate regularly and effectively with the Director and Producer on all points of general vision & concerns for show production, especially with consideration for the pre-approved “scale” for each production.
- Maintain clear and open communication with other directors (vocal, music, stage manager, etc) regarding rehearsal needs and then with cast and crew on rehearsal schedules (always provided well in advance, detailed, and communicated to applicable participants).
- Be available to cast and crew for communication outside rehearsals on all elements of the show.
- Oversee the development of the choreography of the show (acting, dancing, set design, blocking, rehearsal videos etc). Lead with humility and communicate with students effectively.

Refer to the job posting for this position regarding expectations as a Calvin employee and additional details about the position.