

Calvin Christian School

High School Service Learning Record of Hours

Student Name _____ Grade _____ Homeroom _____

Submit this sheet to the homeroom teacher when it is completed. NO LATER THAN MAY 4. Fifteen (15) Total hours is the minimum.

#	Date	Place / Organization	Type of Service	Activity	Hours	Supervisor Contact Phone Number	Supervisor Signature	Discussion / Project
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								

When service-learning hours are completed please schedule a time with your homeroom teacher for your discussion and evaluation. The school-wide student service day counts toward the 15 general hours but may not be counted toward the two hour minimums in any of the three types. Upon completion of the required number of hours, the discussion time, and a satisfactory evaluation, a passing grade (P) will be placed on the student transcript. Failure to complete the minimum number of hours or the discussion time will result in a grade of (F) on the transcript. Non-seniors who do not complete the requirements by the last day of school will be given an incomplete. They have the summer to finish the requirements and if they do not then the grade will become an (F) on the first day of the next school year. If an (F) is received at that time then the entire requirement, all 15 hours, must be redone. Since service hours should be finished and reported by May 1, service hours for the next school year can begin being counted on May 2 (if all 15 hours for the current year are completed).

3 Types of Service Categories (2 hour minimum in each type)	Hours			
1. Community related (2 hour minimum)				
2. Church related (2 hour minimum)				
3. Home and/or School related (2 hour minimum)			TOTAL HOURS	
Plus the school-wide service day	5 hrs		FINAL GRADE	